



CLAY COUNTY

DEPARTMENT OF PURCHASING AND CONTRACT SERVICES INVITATION FOR BID (IFB)

IFB NO.: Bid 51-16
TITLE: Tax Sale Publication Notices
ISSUE DATE: 11/18/2016

PURCHASING SPECIALIST II: Stacy Nickerson
PHONE NO.: 816-407-3643
E-MAIL: SNickerson@claycountymo.gov

BID RESPONSES MUST BE RECEIVED BY NO LATER THAN (“CLOSE/RETURN DATE and TIME”):

12/08/2016 AT 2:00 PM CENTRAL TIME

MAILING INSTRUCTIONS: Print the SEALED BID LABEL found in Attachment 1 or type **IFB Number, IFB Title** and **Return Due Date** on the lower left hand corner of the envelope or package. Delivered sealed bids **must** be in Clay County Purchasing office prior to the return date and time.

RETURN BID TO: **CLAY COUNTY ~ PURCHASING DEPARTMENT**
ADMINISTRATION BUILDING
ATTN: STACY NICKERSON
1 COURTHOUSE SQUARE, 3RD FLOOR,
COMMISSION FRONT DESK
LIBERTY, MO 64068

CONTRACT PERIOD: DATE OF AWARD THROUGH THREE (3) YEARS WITH RENEWAL OPTIONS THROUGH 2027

DELIVER SUPPLIES/SERVICES/INVOICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Collector’s Office
One Courthouse Square, Second Floor
Liberty, MO 64068

By signing this IFB cover page, the bidder shall hereby declare understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Contract Terms and Conditions. The bidder shall further agree that the language of this IFB shall govern in the event of a conflict with his/her bid. In addition, the bidder shall further agree that upon receipt of an authorized purchase order from Clay County or when a Contract Resolution is signed and issued by an authorized official of Clay County, a binding contract shall exist between the bidder and Clay County.

SIGNATURE REQUIRED

Company Name		Authorized Representative (Print)		Title	
Street Address		Authorized Signature			
City/State/Zip	County	Date		Company Tax ID No.	
Telephone No.	Facsimile No.	E-Mail			
___ Corporation		___ Individual		___ State/Local Government	
___ Partnership		___ Sole Proprietor		___ IRS Tax-Exempt	
Vendor Tax Filing Type With IRS (Check One)					

1. INTRODUCTION AND GENERAL INFORMATION

This section of the IFB includes a brief introduction and background information about the intended acquisition for which the requirements herein are written. The contents of this section are intended for informational purposes and do not require a response.

Submittal instructions and Determination of Award information can be found on our website by clicking the following link <https://www.claycountymo.gov/bids/current>

1.1 Purpose:

1.1.1 This document constitutes a request for competitive, sealed bids from prospective bidders for Tax Sale Publication Notices for the Clay County Collector's Office in accordance with the requirements and provisions stated herein.

1.1.2 IFB Document Contents: This document, referred to as an Invitation For Bid (IFB), is divided into the following parts:

Section 1:	Introduction and General Information
Section 2:	Scope of Work
Section 3:	Contractual Terms and Conditions Acknowledgement Form
Exhibit A:	Pricing
Exhibit B:	Experience and Expertise
Exhibit C:	Domestic Product Certification (Buy American)
Exhibit D:	Miscellaneous Information

Attachment 1: SEALED BID LABEL

1.2 IFB Questions:

1.2.1 Questions and issues relating to the IFB must be directed to the buyer, **Stacy Nickerson**. It is preferred that questions be e-mailed to **SNickerson@claycountymo.gov**.

1.2.2 **All questions and issues should be submitted no later than 11/29/16**. If not received prior to the aforementioned date, the Clay County Purchasing Specialist may not be able to fully research and consider the respective questions or issues.

1.2.3 Bids which are not received in the Purchasing Department office prior to the official opening date and time shall be considered late, regardless of the degree of lateness, and normally will not be opened. **All bids must be time stamped in at the Commission Front Desk Reception area located at: 1 Courthouse Square, 3rd Floor, Liberty, MO 64068**. Late bids may only be opened under extraordinary circumstances as indicated on our website.

1.3 Background Information:

1.3.1 IFB 12-14 has expired and will be replaced with the award to this IFB, 51-16.

1.3.2 Although an attempt has been made to provide accurate and up-to-date information, Clay County does not warrant or represent that the background information provided herein reflects all relationships or existing conditions related to this Invitation For Bid.

1.4 Estimated Quantities:

Vendor's Initials: _____

- 1.4.1 The quantities indicated in this Invitation For Bid are estimates that pertain to the total aggregate quantities that may be ordered throughout the stated contract period. The estimates do not indicate single order amounts unless otherwise stated. Clay County shall not make guarantees about single order quantities or total aggregate order quantities.
- 1.4.2 The County shall not guarantee any minimum or maximum amount of the contractor's products/services that may be required under the contract. The contractor shall provide products/services on an as needed, if needed basis. The County shall not guarantee any usage of the contract whatsoever.

2. SCOPE OF WORK

This section of the IFB includes requirements as well as desirable attributes and provisions relating specifically to the scope of work requirements of the Clay County Entity. The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The bidder is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The bidder's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Clay County. The bidder must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes by the bidder (if any) in the appropriate sections of Exhibit A, Pricing Pages.

2.1 Specific Requirements:

- 2.1.1 The contractor must provide tax sale publication notices, which meets or exceeds the specifications contained in this document.
- 2.1.2 Clay County staff shall provide contractor with advertising intent and artwork. Bidder shall work with staff to prepare a draft of all vinyl and/or electronic advertising. Bidder shall develop proofs and obtain written approval before production of vinyl or electronic designs. Design and artwork shall be owned by Clay County.
- 2.1.3 Bidder must include any and all production costs associated with receiving camera-ready art or art supplied on a disk and working with staff on proofs.
- 2.1.4 Legal tax notices shall be printed in Arial, 8 point type on tabloid page (equaling 96 column inches).
- 2.1.5 Spacing between characters and lines shall be as close as possible resulting in legible print.
- 2.1.6 Each parcel is between 5-10 rows of print and has 15 columns.
- 2.1.7 Statutory requirements state that the Clay County Collector shall publish properties at least fifteen (15) days prior to the tax sale.
- 2.1.8 Legal notices must be published in the paper before the tax sale on the fourth (4th) Monday in August.
- 2.1.9 Legal notices must be published for three (3) consecutive weeks; one insertion weekly, before the sale, with the last insertion to be at least fifteen (15) days prior to the fourth (4th) Monday in August.
- 2.1.10 Prior to publishing; newspaper shall provide Collector or appointed designee a draft for approval.
- 2.1.11 As taxpayers make payment, the Clay County Collector will notify the newspaper each week of any deletions to the published list. Notification will be by telephone or email. The newspaper will need to black out those descriptions that have been paid. The taxpayer's name, property description and parcel ID number will be blacked out.

Vendor's Initials: _____

- 2.1.12 The Newspaper shall provide a weekly cut-off-date and time to the Collector so she may prepare the weekly list of deletions.
- 2.1.13 Newspaper shall provide to the Collector one Affidavit of Publication that includes dates of each Publication.
- 2.1.14 Newspaper shall provide the Collectors Office with six (6) copies per week of their newspaper containing the tax notices.
- 2.1.15 Actual notices-Listings will already be in exact order & format.
- 2.1.16 Listings will be divided by Publication # and Cities that will be printed with at least 1 row of space above & below.
- 2.1.17 Headings at the top of each page will give the name of each column: Sort #, Parcel ID, Owner of Record, Legal, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, Total. (Column headings must be verified by the Collector prior to printing.)

2.2 County Provided Services:

- 2.2.1 Collector's Office will provide data to the newspaper in the format of a Microsoft Excel (V9.R0.M2720) spreadsheet on a CD or by email.
- 2.2.2 Testing may be required before award is made. To obtain a test file (to ensure compatibility with the specified format) or to view the previous years' newspaper tax notice, contact Stacy Nickerson, Purchasing Specialist at SNickerson@claycountymo.gov.
- 2.2.3 The County Collector will notify the newspaper each week of any deletions to the published list either by telephone or email.

Vendor's Initials:_____

2.3 Format Example:

CERTIFICATE SALE

I, Lydia McEvoy, Collector of Revenue within and for Clay County, Missouri, hereby give notice as provided in Chapter 140, of the Revised Statutes of Missouri for 1949, that I shall offer for sale the hereinafter described lots and land or so much thereof as may be necessary to discharge the taxes, interest and charges which may be due thereon to the State of Missouri for delinquent taxes on real estate, at the Commission Hearing Room in the Clay County Administration building in Clay county, on the fourth Monday in August, which is August 25, 2014, commencing at 10:00 o'clock AM of said day and continuing from day to day thereafter until all are offered.

Said lots and land situated in Clay County, Missouri, and described in forty-acre tracts or other legal subdivisions, and the lots described by number, block, addition, etc., and the aggregate amount of taxes, penalty, interest and Processing, each year separately stated are as follows:

EXAMPLE:

Sort # Parcel ID Owner of Record Legal 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 Total

FIRST PUBLICATION

1-LIBERTY

Sort #	Parcel ID	Owner of Record	Legal	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Total
1-1	14308000600200	1333 LAKE RD GREENE HILLS 2ND ADDITION LT 35	RAGLAND JANICE RAE OWNER POD BENEFICIARIES--NANCY (RAGLAND)STILLER-DARREL RAGLAND-WILLIAM B RAGLAND-ROY RAGLAND							232.56			1,924.15	2,156.71
3-1	14315000300400	300 N CHURCH RD NORTH HAVEN ESTATES LTS 9 & 10	PURSELL HOLDINGS LLC							73,663.05			63,422.97	137,086.02

Final Notice – to be printed after all parcels – Dates to be the same as publication dates.

I, Lydia McEvoy, Collector of Revenue within and for Clay County, Missouri, do hereby certify that the foregoing is a true and correct list of the land or lots that will be offered for sale as above set forth.

Dated this ____ day of July, 2017

Lydia McEvoy
Collector of Revenue
Of Clay County, Missouri

Tax Sale, August 28, 2017, Clay County Administration Building, Liberty, Missouri, at 10 A.M. in the Commission Hearing Room.

Vendor's Initials:_____

3. CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT FORM

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Clay County Official Website located:

[HTTPS://WWW.CLAYCOUNTYMO.GOV/TERMSANDCONDITIONS](https://www.claycountymo.gov/termsandconditions)

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

Vendor/Contractor Signature

Date

Vendor/Contractor Name

Vendor's Initials:_____

**EXHIBIT A
PRICING PAGES**

PRICING TABLE 1: REQUIRED PRICING

The bidder shall complete the following pricing table(s) (or in a form similar to the pricing tables) and provide firm, fixed pricing necessary to meet the mandatory requirements of the IFB. Vendor must multiply the number of columns wide **6** by the number of inches deep **16**, times rate per inch to equal total ad price.

Example: A business card size ad is 3 columns by 2 inches (6 total column inches). If the newspaper's columns measure 1 3/8th inch, then we can presume this ad is 3 3/8th inch wide by 2 inches deep. The open rate is \$8.00 per column inch, which is 6 column inches x \$8.00 for an ad total of \$48.

ITEM	DESCRIPTION	RATE PER INCH	TOTAL AD PRICE
1	Up to 750 parcels, 5 rows of print with fifteen columns (column width) 6 x (vertical inches) 16 x	\$ _____ =	\$ _____
2	Up to 750 parcels, 10 rows of print with fifteen columns (column width) 6 x (vertical inches) 16 x	\$ _____ =	\$ _____
3	Over 750 parcels, 5 rows of print with fifteen columns (column width) 6 x (vertical inches) 16 x	\$ _____ =	\$ _____
4	Over 750 parcels, 10 rows of print with fifteen columns (column width) 6 x (vertical inches) 16 x	\$ _____ =	\$ _____
5	List newspaper (s) that tax notices will be published in:		
6	List circulation of newspaper (s):		
7	During the course of the contract year, the using department may need to order items not specifically listed. Please submit a current rate card with your bid response.		
	Vendor, is current rate card included with your response?	Yes	No

PRICING TABLE 2: OTHER REQUIRED PRICING

The bidder must state below all other applicable costs necessary to satisfy the mandatory requirements of the IFB. Unless stated in Exhibit A, the County shall assume that absolutely **no other fees or charges**, including upgrade fees, will be assessed to the County whatsoever in connection with the tax sale publication notices– such as for the provision of services described, for the products/services described, etc. herein and to satisfy the IFB requirements.

DESCRIPTION/COMMENTS	UNIT OF MEASURE	UNIT PRICE

Vendor's Initials: _____

EXHIBIT A, continued

PRICING TABLE 3: OPTIONAL PRICING

The bidder may provide firm, fixed pricing for optional features, expansion options and/or enhancements for the proposed tax sale publication notices solution. Also list any pricing discounts.

DESCRIPTION/COMMENTS	UNIT OF MEASURE	UNIT PRICE

PRICING TABLE 4: FEE SCHEDULE

If additional services are requested by the County, the contractor shall prepare and submit to the County an estimate of the total cost associated with such additional services. The bidder must indicate in the pricing table below the firm, fixed hourly rates for the personnel job classifications that may be necessary to fulfill the requirements of the IFB.

TASK/PERSONNEL BREAKDOWN
SCHEDULE OF HOURLY BILLING RATES FOR SERVICES

PERSONNEL CLASSIFICATION	TYPICAL WORK TASKS	HOURLY RATE

Optional: During the course of the contract year, the using departments may need to order items not specifically listed above. Please state below, any discounts for such purposes, from your listed prices.

_____ % Discount off list price

Vendor's Initials: _____

**EXHIBIT B
Experience and Expertise**

The evaluation of the bidder's experience and expertise shall be subjective based on the requirements stated herein. Therefore, the bidder should present detailed information regarding current and/or prior experiences in providing the services and expertise of the organization as well of its personnel. The County shall have the right to use the information provided herein, including information gained from any other source, in the evaluation process.

B.1 EXPERIENCE:

A MINIMUM of three (3) years' experience is required of the successful bidder, in similar services, as described in the scope. Experience and references provided by bidders shall be verified and will be a significant factor in the evaluation. Bidders should provide the information below.

How many years has your company been in the tax sale publication notices business?

List a minimum of three (3) references showing contracts held by your company providing the same or similar services for other public entities, local governments or private companies.

Reference # 1 of 3	
Company/Organization Name:	
Address:	
Name of Contact and Title:	
Email Address:	
Telephone Number:	
Contract or Service Period (dates of services):	

Reference # 2 of 3	
Company/Organization Name:	
Customer Name:	
Address:	
Name of Contact and Title:	
Email Address:	
Telephone Number:	
Contract or Service Period (dates of services):	

Reference # 3 of 3	
Company/Organization Name:	
Customer Name:	
Address:	
Name of Contact and Title:	
Email Address:	
Telephone Number:	
Contract or Service Period (dates of services):	

Vendor's Initials: _____

EXHIBIT C

DOMESTIC PRODUCTS PROCUREMENT ACT (BUY AMERICAN) PREFERENCE

In accordance with County Ordinance 37.08, the offeror is instructed to provide information regarding the point of manufacture for each of the products being proposed so that the product’s eligibility for the Domestic Products Procurement Act (Buy American) Preference can be determined. This information is requested for the finished product only, not for components of the finished product. The offeror may be required to provide supporting documentation indicating proof of compliance.

Qualifying for the Domestic Products Preference:

A product qualifies for the preference if one of the following circumstances exist:

- if manufactured or produced in the U.S.; or
- if the product is imported into the U.S. but is covered by an existing international trade treaty that affords the specific product the same status as a product manufactured or produced in the U.S.; or
- if only one line of products is manufactured or produced in the U.S.

Non-Domestic Product:

If the product is not manufactured or produced in the U.S. and does not otherwise qualify as domestic, then it will be considered non-domestic and not eligible for the preference.

THE OFFEROR MUST COMPLETE THE FOLLOWING APPLICABLE TABLES TO CERTIFY WHETHER:

(Table 1) ALL products proposed are manufactured or produced in the U.S. and qualify for the Domestic Products Procurement Act Preference;
OR

(Table 2) ALL products proposed are manufactured or produced outside the U.S. and do not otherwise qualify for the Domestic Products Procurement Act Preference;
OR

(Tables 3-6) Not all products proposed fall into the prior two categories so an item-by-item certification is necessary.

The offeror is responsible for certifying the information provided on the exhibit is accurate by signing where indicated at the end of the exhibit.

TABLE 1 – ALL PRODUCTS MANUFACTURED OR PRODUCED IN U.S. (eligible for preference)

Check the box to the right if ALL products proposed are MANUFACTURED OR PRODUCED IN THE U.S.:	<input type="checkbox"/>
---	--------------------------

TABLE 2 – ALL PRODUCTS MANUFACTURED OR PRODUCED OUTSIDE U.S. AND DON’T QUALIFY FOR PREFERENCE (ineligible for preference)

Check the box to the right if ALL products proposed are MANUFACTURED OR PRODUCED OUTSIDE THE U.S. and DO NOT OTHERWISE QUALIFY for the Domestic Products Procurement Act Preference:	<input type="checkbox"/>
--	--------------------------

TABLES 3 THROUGH 6 – ITEM BY ITEM CERTIFICATION (NOT ALL PRODUCTS PROPOSED FALL INTO PRIOR TWO TABLES)

- For those line items for which a U.S.-manufactured or produced product is proposed, complete **Table 3**.
- For those line items which are manufactured or produced outside the U.S. that do not qualify for the Domestic Products Procurement Act Preference, complete **Table 4**.
- For those line items which are not manufactured or produced in the U.S., but for which there is a U.S. trade treaty, law, agreement, or regulation in compliance with section 34.359, RSMo, complete **Table 5**.
- For those line items which are not manufactured or produced in the U.S., but for which there is only one U.S. Manufacturer of that product or line of products, complete **Table 6**.

TABLE 3 – U.S.-MANUFACTURED OR PRODUCED PRODUCTS (Eligible for Preference)

- List item numbers of products proposed that are U.S.-manufactured or produced and therefore qualify for the Domestic Products Procurement Act Preference.
- List U.S. city and state where products proposed are manufactured or produced.

Item #	U.S. City/State Where Manufactured/Produced	Item #	U.S. City/State Where Manufactured/Produced

TABLE 4 -- FOREIGN-MANUFACTURED OR PRODUCED PRODUCTS (Not Eligible for Preference)

- List item numbers of products proposed that are foreign manufactured or produced and do not otherwise qualify for the Domestic Products Procurement Act Preference.
- List country where product proposed is manufactured or produced.

Item #	Country Where Manufactured/Produced	Item #	Country Where Manufactured/Produced

Vendor’s Initials: _____

EXHIBIT C, continued

TABLE 5 -- FOREIGN-MANUFACTURED OR PRODUCED PRODUCTS BUT U.S. TRADE TREATY, LAW, AGREEMENT, OR REGULATION APPLIES (Eligible for Preference)

- List item numbers of products proposed that are foreign manufactured or produced but qualify for the Domestic Products Procurement Act Preference because a U.S. Trade Treaty, Law, Agreement, or Regulation applies.
- Identify country where proposed foreign-made product is manufactured or produced.
- Identify name of applicable U.S. Trade Treaty, Law, Agreement, or Regulation that allows product to be brought into the U.S. duty/tariff-free.
- Identify website URL for the U.S. Trade Treaty, Law, Agreement, or Regulation.
- NOTE: As an imported product, if an import tariff is applied to the item, it does not qualify for the preference. In addition, "Most Favored Nation" status does not allow application of the preference unless the product enters the U.S. duty/tariff-free.

Item #	Country Where Proposed Foreign-Made Product is Manufactured/Produced	Name of Applicable U.S. Trade Treaty, Law, Agreement, or Regulation	Official Website URL for the U.S. Treaty, Law, Agreement, or Regulation

TABLE 6 -- FOREIGN-MANUFACTURED OR PRODUCED PRODUCTS BUT ONLY ONE US MANUFACTURER PRODUCES PRODUCT OR LINE OF PARTICULAR GOOD (Eligible for Preference)

- List item numbers of products proposed that are foreign manufactured or produced but qualify for the Domestic Products Procurement Act Preference because only one US Manufacturer produces the product or line of a particular good.
- Identify country where proposed foreign-made product is manufactured or produced.
- Identify sole US manufacturer name.
- Identify name of sole US manufactured product/line of particular good.

Item #	Country Where Proposed Foreign-Made Product is Manufactured/Produced	Sole US Manufacturer Name	Name of Sole U.S. Manufactured Product or Line of Particular Good

The offeror shall be responsible for certifying the information provided on this exhibit is accurate by signing below:

I hereby certify that the information provided herein is true and correct, and complies with all provisions of Clay County Ordinance 37.08. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor.

SIGNATURE (If submitting proposal electronically, scanned or typed signature is acceptable)

COMPANY NAME

Vendor's Initials: _____

**EXHIBIT D
Miscellaneous Information**

D.1 LOCAL GOVERNMENT USE (COOPERATIVE PROCUREMENT):

1) This section is optional, it will not affect bid award. If the County awarded you the proposed contract, would you sell under the prices and terms of this Contract to any Municipal, County Public Utility, Hospital, Educational Institution, or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the Greater Kansas City Metropolitan Trade Area? (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this Contract).

YES_____ NO_____

INITIALS: _____

2) Sales will be made in accordance with the prices, terms, and conditions of the Invitation For Bid and any subsequent term contract.

3) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the bid or contract unless they are specifically named in the Invitation For Bid as a joint participating entity.

4) All sales to other jurisdictions shall be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other contract administration shall be the responsibility of the ordering jurisdiction.

5) The Purchasing Agent shall be responsible to handle the solicitation and award the contract. The Purchasing Agent shall have the sole authority to modify the contract and handle disputes regarding the substance of the contract. The Purchasing Agent shall be the Buyer of Record, Clay County, Missouri.

6) Each jurisdiction that is a party to the joint bid has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction.

D.2 WEBSITE INFORMATION:

1) Does your company have a website? YES_____ NO _____

2) If yes please provide the website address:
www. _____

3) Can product(s) be ordered from that website? YES_____ NO _____

4) Can we receive the pricing you have quoted us, when ordering from the website?
YES_____ NO _____

Vendor's Initials:_____

EXHIBIT D, continued

D.3 EMPLOYEE BIDDING/CONFLICT OF INTEREST:

Bidders who are elected or appointed officials or employees of Clay County or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. If the bidder or any owner of the bidder’s organization is currently an elected or appointed official or an employee of Clay County or any political subdivision thereof, please provide the following information.

Name and title of elected or appointed official or employee of Clay County or any political subdivision thereof:

If employee of Clay County or political subdivision thereof, provide name of Clay County entity or political subdivision where employed:

Percentage of ownership interest in bidder’s organization held by elected or appointed official or employee of Clay County or political subdivision thereof:

_____ %

Vendor’s Initials: _____

**ATTACHMENT 1
SEALED BID LABEL**

PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE

SEALED BID RESPONSE ENCLOSED

DELIVER TO:

Department of Purchasing & Contract Services
1 Courthouse Square, 3rd Floor,
Commission Front Desk
Liberty, MO 64068

BID # 51-16 DATE: 12/08/16

BIDS MUST BE RECEIVED BEFORE 2:00 P.M. CENTRAL TIME

DESCRIPTION: TAX SALE PUBLICATION NOTICES

ATTN: STACY NICKERSON

SPECIFY VENDOR NAME: _____

SPECIFY VENDOR'S CITY, STATE LOCATION: _____

Vendor's Initials: _____